



Republic of the Philippines  
**DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT**  
**BIDS AND AWARDS COMMITTEE**  
**Regional Office I**  
 Aguila Road, Sevilla, City of San Fernando, La Union  
[www.region1.dilg.gov.ph](http://www.region1.dilg.gov.ph)

**BIDS AND AWARDS COMMITTEE**

**INVITATION TO BID**

The Department of the Interior and Local Government, Regional Office I (DILG RO I), through its Bids and Awards Committee (BAC), invites prospective service providers to bid for the hereunder contract:

- Bid Number** : **PR 2024-07-317**
- Name of Project** : Procurement of Brand New DILG RO1 ICT Equipment / Office Supplies under General Management Supervision (GMS)
- Location** : DILG R1 Office, Sevilla, City of San Fernando, La Union
- Approved Budget for the Contract (ABC)** : Seven Hundred Fourty-Nine Thousand, Eight Hundred Fifty Pesos (Php 749,850.00)
- Delivery Schedule** : within Thirty (30) calendar days upon approval of the contract/upon receipt of the Notice to Proceed (NTP)
- Source of Funds** : SARO NO. SR2024-01-0003 General Management Supervision (GMS)
- Specifications** : The project has the following specifications:

ITEM	SPECIFICATION	UNIT	QTY	ABC PER ITEM
1	<b>BRAND NEW 8 Channel Wireless Gooseneck Conference Microphone System (8 Mics and 1 Receiver)</b> <ul style="list-style-type: none"> <li>• 8 pcs Wireless Goose-type Wireless</li> </ul>	UNIT	6	41,000

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	<p>Microphones</p> <ul style="list-style-type: none"> <li>• 1 pc Receiver System</li> <li>• Maximum Number of Channels 100*8CH</li> <li>• Transmitting Distance: at least 60M</li> <li>• 1 Year warranty on-site on Parts, Labor, and Service</li> <li>• Supplier shall respond within 24 hours for Technical Assistance/Support Center which can provide response to technical issues via Telephone Call, E-mail or Site Visit upon verbal/written notification by the end-user agency</li> <li>• Supplier/Manufacturer should have an Authorized Service/Support Center nationwide.</li> </ul>			
2	<p><b>BRAND NEW 5.5-Inch Touch-Easy Multi Camera Video Mixer Switcher w/ PTZ Control Chroma Key</b></p> <ul style="list-style-type: none"> <li>• 5.5-inch full HD IPS touchscreen, provides a real picture</li> <li>• Touch screen operation, easy to use</li> <li>• Real-time 6-picture preview (4 inputs sources + PST preview + PGM output picture)</li> <li>• USB 3.0 fast to live streaming</li> <li>• PTZ camera control (Up to 8 cameras)</li> <li>• Input • 4 X HDMI: HDMI-A</li> <li>• Output • 1 X HDMI: HDMI-A, * 1×USB Type A: USB 3.0</li> <li>• Audio In: 1×3.5mm (can be connected to microphone)</li> <li>• Audio Out: 1×3.5mm Stereo Jack</li> <li>• 1 Year warranty on-site on Parts, Labor, and Service</li> <li>• Supplier shall respond within 24 hours for Technical Assistance/Support Center</li> </ul>	UNITS	1	31,000

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	<p>which can provide response to technical issues via Telephone Call, E-mail or Site Visit upon verbal/written notification by the end-user agency</p> <ul style="list-style-type: none"> <li>• Supplier/Manufacturer should have an Authorized Service/Support Center nationwide.</li> </ul>			
3	<p><b>BRAND NEW Duplex Sheet-fed Document Scanner</b></p> <ul style="list-style-type: none"> <li>• ADF Capacity: 50 sheets (80g/m<sup>2</sup>)</li> <li>• Daily Duty Cycle: up to 3,000 sheets / day</li> <li>• Multi-feed Detection: Length Detection</li> <li>• 2-sided scan up to 80 images per minute</li> <li>• Scanner Type: A4 sheet-fed, one-pass duplex colour scanner</li> <li>• Optical Resolution: 600 x 600 dpi*1</li> <li>• Document Scanning Width / Length: Up to 215.9 mm</li> <li>• 1 Year warranty on-site on Parts, Labor, and Service</li> <li>• Supplier shall respond within 24 hours for Technical Assistance/Support Center which can provide response to technical issues via Telephone Call, E-mail or Site Visit upon verbal/written notification by the end-user agency</li> <li>• Supplier/Manufacturer should have an Authorized Service/Support Center nationwide.</li> </ul>	UNITS	11	28,000.00

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4	<p><b>BRAND NEW Long Range Indoor Access Point</b></p> <ul style="list-style-type: none"> <li>• Range of 183m (600ft) 802.11ac</li> <li>• Simultaneous dual-band</li> <li>• 2.4GHz throughput of 450Mbps</li> <li>• 5GHz throughput of 867Mbps</li> <li>• 1 Gigabit Ethernet Port</li> <li>• Antennas (1) Dual-Band Antenna, Tri-Polarity, 3 dBi</li> <li>• Wi-Fi Standards 802.11 a/b/g/n/ac</li> <li>• 1 Year warranty on-site on Parts, Labor, and Service</li> <li>• Supplier shall respond within 24 hours for Technical Assistance/Support Center which can provide response to technical issues via Telephone Call, E-mail or Site Visit upon verbal/written notification by the end-user agency</li> </ul>	UNITS	4	8,700.00
5	<p><b>BRAND NEW Outdoor UTP Cable CAT6</b></p> <ul style="list-style-type: none"> <li>• <b>Outdoor</b> CAT6 UTP CABLE BLUE 305 METERS</li> <li>• Conductor Size: 23AWG OR 24 AWG or Stranding or Solid Bare Copper</li> <li>• Insulation Material: PE, HDPE</li> <li>• Shield: Unshielded twisted pairs</li> <li>• Insulation Thickness : 0.2mm</li> </ul>	BOX	2	3,500.00
6	<p><b>BRAND NEW Continuous Ink Tank Printer</b></p> <ul style="list-style-type: none"> <li>• Number of Paper Trays: 1</li> <li>• Print speed of up to 9.0 ipm (black) and 4.8 ipm (colour)</li> <li>• Ultra-high page yield of 4,500 pages (black) and 7,500 pages (colour)</li> <li>• Up to 20 sheets of Premium Glossy Photo Paper Paper Sizes: Legal (8.5 x 14), Indian-Legal (215 x 345 mm), 8.5 x 13</li> </ul>	UNITS	10	8,945.00

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	<ul style="list-style-type: none"> <li>• 1 Year warranty on-site on Parts, Labor, and Service</li> <li>• Supplier shall respond within 24 hours for Technical Assistance/Support Center which can provide response to technical issues via Telephone Call, E-mail or Site Visit upon verbal/written notification by the end-user agency</li> <li>• Supplier/Manufacturer should have an Authorized Service/Support Center nationwide.</li> </ul>			
7	<p><b>BRAND NEW 55" 4K UHD TV</b></p> <ul style="list-style-type: none"> <li>• Screen Size: 55 inches</li> <li>• TV Resolution 4K Ultra HD</li> <li>• Model Year: 2024</li> <li>• HDMI Ports: 3 x HDMI 2.1</li> <li>• USB Ports: 2 port</li> <li>• Connectivity: Wi-Fi and Bluetooth</li> <li>• Refresh Rate: 60Hz</li> <li>• 1 Year warranty on-site on Parts, Labor, and Service</li> <li>• Supplier shall respond within 24 hours for Technical Assistance/Support Center which can provide response to technical issues via Telephone Call, E-mail or Site Visit upon verbal/written notification by the end-user agency</li> <li>• Supplier/Manufacturer should have an Authorized Service/Support Center nationwide.</li> </ul>	UNITS	1	33,600.00

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The Eligibility Check/Screening as well as Preliminary Examination of Bids shall use non-discretionary “pass/fail” criteria.

Criteria for the eligibility check of prospective bidders, examination and evaluation of bids and post-qualification and all matters relevant to this procurement shall be in accordance with Republic Act 9184 (The Government Procurement Reform Act) and its Revised Implementing Rules and Regulations.

Schedule of bidding activities shall be as follows:

<b>Activity</b>	<b>Requirements</b>	<b>Dates/Place</b>
Posting of Invitation to Bid	To be posted in the PhilGEPS, DILG RO1 website and conspicuous place in the DILG Regional Office for 7 days	September 5 to September 13, 2024
Availability and Issuance of Bid Documents	Payment of non-refundable fee in the amount of <b>Php 749.00</b> cash, payable to the Cashier, DILG Regional Office  Or Online payment via LBP Account No.: 0202024270	September 5-6, 2024, at 8:30AM-4:00PM September 9-12, 2024, at 8:30AM-4:00PM September 13, 2024, at 8:30AM-2:00PM At the DILG Regional Office 1, City of San Fernando, La Union or Prospective Bidders can download the e-copy of the Bidding Document at the DILG R1 Website @ <a href="https://region1.dilg.gov.ph/index.php/transparency/bid-opportunities">https://region1.dilg.gov.ph/index.php/transparency/bid-opportunities</a> or the PhilGEPS Website
Deadline of Submission of Bids	Bids must be accompanied by a Bid Security in the form of Bid Securing Declaration or any of the following forms and amount:	Until September 13, 2024, not later than 02:00 PM at the DILG R1 Training Hall, City of San Fernando, La Union

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Activity	Requirements	Dates/Place
	(a) The amount of not less than <b>Php 14,997.00</b> , if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or (b) The amount of not less than <b>Php 37,492.00</b> , if bid security is in Surety Bond.	
Opening of Bids	Bidders or representatives may attend the activity physically or virtually	<b>September 13, 2024, 02:01 PM</b> at the DILG R1 Training Hall, City of San Fernando, La Union or Zoom Platform Zoom Meeting login details Meeting ID: 829 4190 3948 Passcode: bacmeeting
Detailed Bid Evaluation		<b>September 13, 2024, 03:00 PM</b> at the DILG R1 Training Hall, City of San Fernando, La Union or Zoom Platform Zoom Meeting login details Meeting ID: 829 4190 3948 Passcode: bacmeeting
Post Qualification	The BAC will conduct Post-Qualification	<b>September 17, 2024</b>

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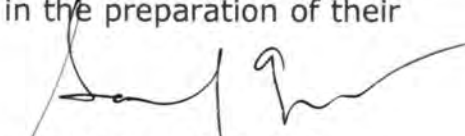
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Complete set of Bid Documents (CD Form) may be obtained at the **BIDS AND AWARDS COMMITTEE c/o BAC SECRETARIAT**, DILG Regional Office I, Aguila Road, City of San Fernando, La Union or prospective bidders may request a copy of the Bid Documents through email.

Eligibility Requirements and Technical Documents with tabbing for each document (placed in one folder, properly arranged according to the checklist), and Financial Documents with tabbing for each document (placed in one folder) shall be placed in a separate and marked, sealed envelope addressed to **PEDRO D. GONZALES, BAC Chairman c/o BAC Secretariat** located at the DILG Regional Office I, Aguila Road, City of San Fernando, La Union. For inquiries, you may call telephone number (072) 888-2289 / 607-4469 or send email to: [dilgr1.bac@gmail.com](mailto:dilgr1.bac@gmail.com).

The DILG RO I reserve the right to reject any Bids, to annul the bidding process, which may be considered disadvantageous and not beneficial to the DILG Regional Office or waive any defect or informality therein. The DILG Regional Office assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of their bid proposals.



**PEDRO D. GONZALES**  
BAC Chairperson *M*

BAC Secretariat:  
September 4, 2024